

HM-41 Working Schedule

Table 1—Ballot Schedule¹

Prod. Group	Tech Subcommittees (TSs) ²	Ballot Files to Liaison & Sec’y; New & Rewritten Stds. to Pubs	Ballot Open	Ballot Close	Mid-Year Calls (TS Chair Addresses Most Negatives in Adv.)	All Negatives Addressed & Final Ballot Results to Pubs ³
1	6 TOTAL: 3a, 3b, 3c, 5a, 5b, 5c	9/10	9/17	10/15	10/29–11/16	10/15–12/4 (ballot close to 10 working days after actual TS call date; see Table 3)
2	6 TOTAL: 4a, 4b, 4c, 4d, 4e, 4f	10/1	10/8	11/5	11/18–12/18	11/5–1/15 (ballot close to 10 working days after actual TS call date; see Table 3)
3	7 TOTAL: 1a, 1b, 1c, 2a, 2b, 2c, 2d	11/4	11/9	12/14	1/6–1/25	12/14–2/8 (ballot close to 10 working days after actual TS call date; see Table 3)

Table 2—Production Schedule¹

Prod. Group	TSs ²	All Negatives Addressed & Final Ballot Results to Pubs ³	Editorial Done ⁴	Tech Review Done	Tech Edits & Layout QC Done	PDFing & PDF QC Done	Change Bars & CB QC Done; Digital Prod. Handoff	Indiv. Stds. & Digital Compilation Done	New Library Avail. & Digital Compilation Released
1	3a, 3b, 3c, 5a, 5b, 5c	10/15–12/4 (ballot close to 10 working days after actual TS call date; see Table 3)	12/28	1/25	2/1	2/8	2/26	4/15	4/15
2	4a, 4b, 4c, 4d, 4e, 4f	11/5–1/15 (ballot close to 10 working days after actual TS call date; see Table 3)	2/14	3/12	3/22	3/29	4/9	6/5	6/5
3	1a, 1b, 1c, 2a, 2b, 2c, 2d	12/14–2/8 (ballot close to 10 working days after actual TS call date; see Table 3)	4/1	4/29	5/10	5/17	6/4	7/31	7/31

¹ Background key: blue for TSs, green for COMP Secretary or liaison, tan for Pubs editorial team, and purple for Pubs digital production team.

² TS 5d is not listed in this production schedule because their publications will be stand-alone, not part of the Materials Standards. If the proposed new TS is launched this year, it will be added to Tables 1–3.

³ TSs with no ballot, reconfirmation ballot only, or no comments to address are encouraged to hand off to Pubs before their mid-year calls so Pubs can get started on global edits.

⁴ Within each group, TSs go into editorial production in the order they are handed off and generally go back out for tech review in the same order unless Pubs staff are notified of reviewer schedule constraints.

Table 3—Mid-Year Call and Final Ballot Delivery Schedule (TBD)

Gr	TS		Date	Time	Chair	Vice Chair	Liaison	Mtg Req'd?	Mtg Sch'd?
Group 1	3a	Hydraulic Cement and Lime			John Staton	Brett Trautman	Casey Soneira		
	3b	Fresh Concrete			Mick Syslo	Wally Heyen	Casey Soneira		
	3c	Hardened Concrete			Jesus Sandoval-Gil	Kenny Seward	Casey Soneira		
	5a	Pavement Measurement & Performance Measures			John Donahue	Scott George	Casey Soneira		
	5b	Bridge & Pavement Preservation			Larry Ilg	David Hacker	Casey Soneira		
	5c	Quality Assurance & Environmental			Curt Turgeon	Sejal Barot	Casey Soneira		
	5d	Pavement Design			John Donahue	LaDonna Rowden	Casey Soneira		
Group 2	4a	Concrete Drainage Structures			Dan Miller	Charlie Pan	Casey Soneira		
	4b	Flexible & Metallic Pipe			Ian Rish	vacant	Casey Soneira		
	4c	Markings & Coatings			Dave Kuniega	Robert Lauzon	Casey Soneira		
	4d	Safety Devices			Ron Stanevich	Tim Ruelke	Casey Soneira		
	4e	Joint, Bearings, & Geosynthetics			Tim Ramirez	vacant	Casey Soneira		
	4f	Metals			Merrill Zwanka	Steven Ingram	Casey Soneira		
Group 3	1a	Soil and Unbound Recycled Materials			Andy Babish	Griffin Sullivan	Casey Soneira		
	1b	Geotechnical Exploration, Instrumentation, Stabilization and Field Testing			Neoma Cole	Matt Linneman	Casey Soneira		
	1c	Aggregates			Matt Beeson	Temple Short	Casey Soneira		
	2a	Emulsified Asphalts			Brian Pfeifer	Scott Nussbaum	Casey Soneira		
	2b	Liquid Asphalt			Joe DeVol	Barry Paye	Casey Soneira		
	2c	Asphalt-Aggregate Mixtures			Allen Myers	Rick Bradbury	Casey Soneira		
	2d	Proportioning of Asphalt Aggregate Mixtures			Oak Metcalfe	Greg Milburn	Casey Soneira		