

Roles and Responsibilities of SOM Research Task Force and TS Research Liaisons

The SOM Research Task Force makeup and responsibilities are:

The Research Task Force (RTF) will consist of one Research Liaison from each Technical Section (TS) group (TS 1, TS 2, TS 3, TS 4 and TS 5) along with the Vice-Chairs of each of the 4 Regions and the Vice- Chair and Secretary of the Subcommittee. The Executive Committee will select the 5 TS group RTF members from the identified TS Research liaisons.

The Task Force will provide information and tools to the TS Research liaisons with the assistance of TRB and the TRB CRCC (Committee Research Coordinators Council).

The SOM TS Research Liaisons make-up and responsibilities are:

Each TS will identify a volunteer to be the Research TS liaison for the TS. The Chair of the TS will be the defacto liaison in the absence of another volunteer. The liaison responsibilities include:

- Solicit topics for research from TS members and work with the submitters, the TS chair, and selected TS members in developing problem statements in NCHRP format (this task has to be completed one month prior to the SOM Annual meeting and provided to TS members).
- Submit/present the developed problem statements to the Research Task Force for review and subsequent submittal to SOM for consideration and submittal to the NCHRP.
- Be aware of NCHRP Annual Deadlines:
 - NCHRP Synthesis program (surveys of current practice): February
 - NCHRP (main Program, projects typically in 200-800k range, can also be synthesis): September
 - NCHRP 20-07(SCOH program for high value need projects less than 100K) : 3 weeks before Spring and Fall AASHTO SCOH meetings
- Be aware of TRB activities by signing up for the TRB newsletter in your TS area
- At least once a year (prior to the Annual meeting or webinar) review the TRB RNS database for potential topics to discuss with TS
- Share relevant research needs or research results identified relative to the TS to the Chair and/or the TS
 - Assist Chair in identifying potential speakers to attend SOM meeting to share research

RESEARCH NEED STATEMENTS PRIORITIES

The Research Task Force will prioritize, by special ballot developed by the Secretary of the SOM, all Research needs endorsed by the SOM. The priority ranking will be shared with NCHRP.