

FOR RESEARCHERS:

How to Turn Materials Related Research Results into a formal AASHTO Materials Standard Specification

- 1) Work with your State DOT Materials and State DOT Research representatives to identify if the research is appropriate for AASHTO Materials Standards
- 2) Document the development of Test Methods, Recommended Practices, and Materials Specifications in the proper AASHTO format - see (<http://materials.transportation.org/Pages/Ballots%20and%20References.aspx>)
- 3) **Identify the correct Subcommittee on Materials Technical Section (TS)** to present the Standard. Note: there are 20 different TSs
 - a. Contact your State's Materials Engineer for information or see the AASHTO SOM website for the related materials TS Chair: <http://materials.transportation.org/Pages/Technical-Sections.aspx>
 - b. **Provide the properly formatted Standard to the TS Chair with a separate short commentary detailing the benefits and potential uses of the standard**, references for the research that developed the standard, and, any other pertinent information related to the need for the standard
 - c. **Volunteer to present the results** to State DOT Materials representatives at a TS meeting, at the annual SOM meeting (held July/August) or through a webinar
 - d. **If balloted, assist** SOM with addressing TS and SOM comments

AASHTO Materials Standards

New Standards can be designated as 'Provisional' or 'Full' Standards (Provisional Standards are expected to have changes; additional research is still in progress to improve the standard, but it is ready to be used and shared)

-Both types of Standards must be approved by a ballot of the full SOM to become official AASHTO Standards in the AASHTO Book

-It is required that new standards come through a Technical Section (TS), and, it is highly preferred they be approved by a TS ballot before going to full ballot

- TS ballots can be held at any time of the year, TS Chairs prerogative

-The full SOM ballot is held every year in the Fall (October- November timeframe)

-The SOM meets every August to finalize ballot items for the Fall ballot

Starting in 2014, each TS will have a Research Liaison. The Chair may forward your Standard to the Research Liaison for evaluation before submitting to the TS.